

HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY
BOARD OF COMMISSIONERS MEETING MINUTES

Thursday, April 20, 2017

I. Call to Order

The meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:45 a.m. on Thursday, April 20, 2017 in the Community Room of the Hillsvue Apartments, located at 830 Township Street, Sedro-Woolley, WA 98284.

II. Roll Call

Present: Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Lee Elliot, and Commissioner Kacy Johnson

III. Approval of Minutes

A. February 16, 2017 Board of Commissioners' Meeting Minutes

Commissioner Reta Stephenson moved for approval of the minutes, seconded by Commissioner Kacy Johnson. The Board unanimously approved the minutes from February 16, 2017.

IV. Consent Items

A. Approval of Voucher Report February 1, 2017 to March 31, 2017

Commissioner Kacy Johnson moved for approval of the consent agenda, seconded by Commissioner Reta Stephenson. The Board unanimously approved the Voucher Report for February 1, 2017 through March 31, 2017.

V. Resolution for Discussion & Approval

None.

VI. Reports

A. Energy Performance Contract – Project Briefing

Staff provided an overview of the Energy Performance Contract (EPC). A presentation on background and financial information was given as well as a future construction plan, along with risks and mitigation. Staff also explained next steps and coordination with Johnson Controls, the company retained to provide consulting services to SWHA in connection with its EPC.

B. Financial Report for February 2017

Connie Staff briefed the board on the Financial Reports for February as contained in the meeting packets.

All questions raised by Commissioners were addressed by staff.

C. Housing Management Report February & March 2017

The Housing Management Report for February and March 2017 was presented to the Board.

All questions raised by Commissioners were addressed by staff.

IX. **Construction Update**

None.

XI. **New Business**

None.

XII. **Adjournment**

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:33 a.m.

THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY

/S/

LAURIE FELLERS, Chair
Board of Commissioners

/S/

STEPHEN J. NORMAN
Executive Director